MIRACOSTA COLLEGE

Submitting Prior College Credit Evaluations

MiraCosta College evaluates official transcripts from colleges students have previously attended. The request for the evaluation originates with a Counselor.

The Counselor submits the Prior College Credit (PCC) evaluation request, including the student's major, educational goal, evaluation type, and prior colleges attended. They must ensure all official transcripts are on file before submitting.

Types of **Prior College Credit (PCC) Request**:

- Priority --- student is receiving services from a special program see grid below.
- **Regular** student <u>is not</u> receiving services from a special program.

Program	Priority	Check Box (on request form)
Student Accessibility Services	Yes	SAS
Equal Opportunity Programs and Services	Yes	EOPS
Veteran Counselors Only - Veteran's Services	Yes	Military-Affiliated
(includes dependents receiving services and Active		
Duty)		
Financial Aid (SAP Appeal)	Yes	SAP
Students not listed in any program above	No	Regular

To verify eligibility for a PCC request, confirm the following:

- The student is enrolled in classes in a current or future semester.
 - Exceptions apply for the students listed below who are not enrolled but <u>have a</u> <u>current application on file</u>. The requestor should <u>note the exception in the comments</u> section:
 - Military-Affiliated students
 - Students within two semesters of transferring, if their <u>Counselor (only)</u> determines they urgently need the information for transfer purposes.
- Verify that all transcripts are on file.
 - Confirm transcripts are official.
 - o Confirm transcript does not have in-progress coursework from a previous term.
 - Requests can be made once the student submits an updated official transcript with grades posted.

Note: If any of the above items are incomplete or missing, the Evaluations team will return the request to the requestor via e-mail specifying why the student is not eligible for evaluation. It is the requestor's responsibility to notify the student.

All PCC Evaluations will be evaluated for the following items:

- Course equivalencies
- Course repeats
- Effective Fall 2025 CalGETC and MCGE
 - Special requests may be submitted for Plan A, B, or C. Due to the reduction in required courses under CALGETC and MCGE, students following previous general education patterns will likely meet more of the requirements in either of the new plans. However, exceptions may occur. In such cases, a special request can be made—please include any special requests in the Counselor's Comment section of the PCC Evaluation Requests.
- Major courses (if requested)
- Course Level (degree applicable/non---degree applicable, lower---division, upper---division)
- Cumulative transcript totals and GPA

The following chart lists which type of request may be submitted for a Prior College Credit evaluation:

Prior College Type	Educational Goal	Counselor completes	Submit to Evaluations
CCC	MCC AA- Plan A (Special	Preliminary eval	If necessary
	request)		
	CSUGE (Special request)	Yes	Not applicable
	IGETC (Special request)	Yes	Not applicable
	MCGE	Preliminary eval	If necessary
	CAL-GETC	Preliminary eval	If necessary
	Major	Preliminary eval	If necessary
CSU	MCC AA – Plan A	Preliminary eval	If necessary
	(Special request)		
	CSUGE (Special request)	Yes	Not applicable
	IGETC (Special request)	Preliminary eval	Yes
	MCGE	Preliminary eval	If necessary
	CAL-GETC	Preliminary eval	Yes
	Major	Preliminary eval	Yes**
UC	MCC AA – Plan A	Preliminary eval	Yes
	(Special request)		
	CSUGE (Special request)	Preliminary eval	Yes
	IGETC (Special request)	Yes	If necessary
	MCGE	Preliminary eval	Yes
	CAL-GETC	Yes**	If necessary
	Major	Preliminary eval	Yes**



Submitting Prior College Credit Evaluations

Private/Out of MCC AA – Plan A	Preliminary eval	Yes*	
state	CSUGE	Preliminary eval	Yes
	IGETC	Preliminary eval	Yes
	MCGE	Preliminary eval	Yes*
	CAL-GETC	Preliminary eval	Yes
	Major	Preliminary eval	Yes*

^{*}Unless articulation agreement in place ** Unless information is on ASSIST

Additional Tips:

- Review school's accreditation prior to submitting request.
- Use TES to see if equivalencies have already been determined.
- **Counselor only:** Open and review transcript to determine if evaluation is necessary. Use your best judgment to recommend courses for the student in the meantime.
 - If 3 or less courses need evaluation, submit TES request rather than full evaluation.
 - E-mailed TES requests should be sent to evaluations@miracosta.edu
- Make sure all transcripts are on file for all schools reported on External Education.
 - If a student reports a school on their application but never attended, they must request a letter of non-attendance. The letter must be sent directly from the institution via mail or email to transcripts@miracosta.edu.
- Double-check if the official transcript lists other institutions not listed on External Education.
 - If yes, student must also get those transcripts before a PCC is submitted.

Estimated Time of Completion:

- Priority approximately 2-4 weeks
- Regular approximately 6-8 weeks

After the evaluation is done, the student will be notified via e-mail and instructed to meet with a counselor to review the evaluation.

Previously Approved Courses in IGETC Areas 1B/1C Must Be Re-Evaluated for CalGETC

Please note that out of state or private college courses approved in TES for IGETC areas 1B and 1C, *will not* automatically carry over to CalGETC. If the student wishes to use a previously

approved out of state or private college course in these areas, the course(s) will need to be re-evaluated against CalGETC standards. These approvals cannot carry over to CalGETC without re-review given the changes to the CalGETC standards for these areas. *All other areas can retain approvals and be grandfathered (or carried over)* for use in CalGETC. Please email me directly if you have any questions or concerns.

Questions? Email evaluations@miracosta.edu



Accreditation Updates as of Fall 2024

As of the 2024-2025 academic year, MiraCosta College will accept **institutional accreditation**. This includes regional, national, and faith-based institutional accreditations. Students with prior coursework should consult with a counselor to discuss their academic options and determine if all transcripts should be submitted for prior college credit evaluation. For **graduation purposes**, **only transcripts from regionally accredited schools must be on file**, **unless the student chooses to use institutionally accredited coursework from a non-regionally accredited institution towards graduation**. For **prior college credit evaluations**, **please submit all official transcripts you would like to be considered** for the education plan.

Related Title 5 Language § 55062 Conditions for Awarding the Associate Degree

(b) Courses that meet or exceed the standards of the California Community Colleges completed at other **institutionally accredited** institutions shall be counted toward associate degree unit requirements.

(e) Students who have been awarded a bachelor's degree from an **institutionally accredited** institution shall be deemed to have fulfilled the general education course requirements for the associate degree.*(Additionally, the MCGE requirement may be met by submitting a transcript verifying completion of an associate degree at an institutionally accredited agency recognized by the U.S. Secretary of Education).

Related MiraCosta College Board Policies

AP 4100 Graduation Requirements for Degrees and Certificates - Associate in Arts or Associate in Science

AP4100B Graduation Requirements for Degrees and Certificates - Baccalaureate in Science Degree Please note: This language will be updated to match AP4100. *(regionally accredited coursework: Lowerdivision general education coursework 37-41 semester units may also be satisfied with IGETC, CSU GE, in addition to the ones noted in the AP; non-regionally/institutionally accredited coursework may be used towards the MCGE/Plan A).

Institutional Accrediting Agencies

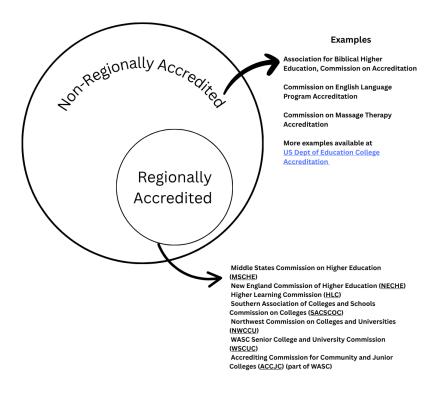
For a full list of schools recognized by institutional accrediting agencies, visit the U.S. Department of Education Website *(Please note that if an institution is listed it does not confirm the institution is regionally accredited, but rather institutionally accredited)

Regionally Accrediting Agencies

For purposes of graduation and prior college credit evaluation, only transcripts from regionally accredited schools are required to be on file. Regionally Accrediting Bodies:

- Middle States Commission on Higher Education (MSCHE)
- New England Commission of Higher Education (NECHE)
- Higher Learning Commission (HLC)
- Southern Association of Colleges and Schools Commission on Colleges (SACSCOC)
- Northwest Commission on Colleges and Universities (NWCCU)
- WASC Senior College and University Commission (WSCUC)
- Accrediting Commission for Community and Junior Colleges (ACCJC) (part of WASC)

Institutional Accreditation



Question	Answer
Can an Institution Be Both Regionally and Institutionally Accredited?	Yes. Regional accreditation is a type of institutional accreditation. All regionally accredited institutions are institutionally accredited, but not all institutionally accredited institutions are regionally accredited. The distinction lies in the <i>type</i> of accrediting agency.
How Are Courses from Institutionally Accredited Institutions Applied to Career Education (CE) and Liberal Arts Majors?	Coursework is reviewed for equivalency and general education (MCGE). Most courses from non-regionally accredited institutions, including institutionally accredited only institutions, are applied as elective credits or may be used as substitutions/waivers.



How Are Courses from Institutionally Accredited Institutions (non-regionally accredited) Applied to ADT Majors? How Are Courses from Institutionally Accredited Institutions Applied to MCGE (Local associate degree)? How Are Courses from Institutionally Accredited (non-regionally accredited) Institutions Applied to Plan B/CSU ?	Only courses from regionally accredited schools are used to meet ADT major degree requirements. - Courses from all institutionally accredited (regionally and non-regionally accredited) institutions may meet GE requirements. - A bachelor's degree from an institutionally or regionally accredited college satisfies Plan A/MCGE requirements. They will not be applied to Plan B or CSU GE.
How Are Courses from Institutionally Accredited (non-regionally accredited) Institutions be Applied to IGETC/CALGETC/UC?	Institutionally accredited (non-regionally accredited) coursework is not approved for general education and is non-transferable to UC.
How Are Courses Used to Meet General Transfer Requirements?	- CSU: Institutionally (non-regionally) accredited courses will not be used towards GE UC: Will not accept coursework from institutionally (non-regionally accredited) accredited institutions.
Are All Transcripts Required to Be on File?	All official transcripts from regionally accredited schools are required for prior credit evaluation and graduation. - Exception: Programs (e.g., Nursing, Veteran Services) may require all transcripts. Official transcripts from Institutionally accredited (non-regionally accredited) schools need to be on file if student needs a prior credit evaluation and/or to apply the credit for graduation purposes. - For Financial Aid: All degree-applicable units count toward SAP once evaluated.
How Are Transcripts and Courses Evaluated?	- Transcripts are reviewed for equivalency. - If equivalency is determined, courses may be added to TES. - Institutionally (non-regionally) accredited Courses may meet Plan A/MCGE or CE major requirements and typically apply as

Accreditation Updates as of Fall 2024

electives/substitutions - A bachelor's or
associate degree from any institutionally
accredited agency satisfies Plan A GE/MCGE.

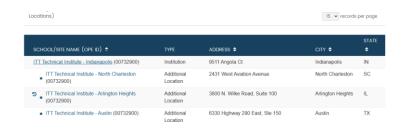
Additional Questions and Answers

How can you tell if the school is institutionally accredited?

Visit the <u>U.S. Department of Education Website</u>—type of the school in the search box.



Click on the School/Site name:



Below, you can see that the school is not currently regional or institutionally accredited. **However**, if the coursework was completed between 07/07/1999-10/16/2016, the credit may be used for Plans A or B (if CSU-GE certified) or elective credit as previously noted.



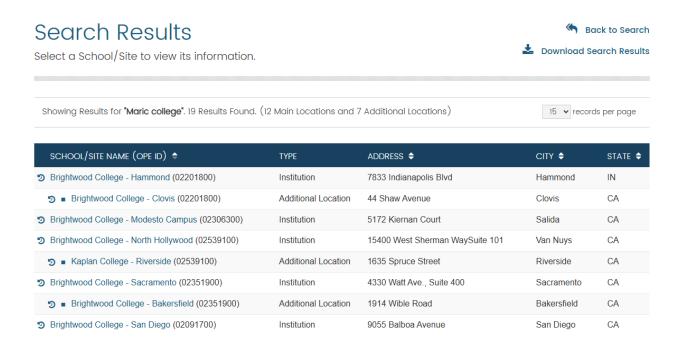
ITT Technical Institute - Indianapolis ■ 9511 Angola Ct, Indianapolis, IN 46268-1119 • (317) 875-8640 • www.itt-tech.edu DAPIP ID: 115214 | OPE ID: 00732900 | IPEDS Unit ID: 151519 ■ Print ■ Back to Search Results Institutional Accreditation Programmatic Accreditation Internship/Residency Additional Locations **Accreditor - Accrediting Council for Independent Colleges and Schools **No Longer Recognized** Accredited (07/01/1999 - 10/16/2016)

What should I do if the institution has changed names or is no longer operating?

Contact evaluations@miracosta.edu and they can provide the research necessary to verify whether the institution is accredited at the time the student attended.

Example Below

Maric College used to be Kaplan College and Brightwood college so for these schools that changed named or were acquire by other institutions.



How can I tell if an institution is both regionally and institutionally accredited?



Click + to open accreditation details

You will find that under institutional accreditation one of the seven regionally accredited bodies will be listed:

- Middle States Commission on Higher Education (MSCHE)
- New England Commission of Higher Education (NECHE)
- Higher Learning Commission (HLC)
- Southern Association of Colleges and Schools Commission on Colleges (SACSCOC)
- Northwest Commission on Colleges and Universities (NWCCU)
- WASC Senior College and University Commission (WSCUC)
- Accrediting Commission for Community and Junior Colleges (ACCJC) (part of WASC)